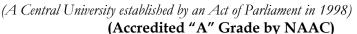
मोलाना आज़ाद नेशनल उर्दू यूनिवर्सिटी र्यूटिंग है के विकास के स्वापन के स्वाप

MAULANA AZAD NATIONAL URDU UNIVERSITY





MINUTES OF THE MEETING OF THE 72nd EXECUTIVE COUNCIL OF MANUU HELD ON THURSDAY THE 27th DECEMBER 2018 AT 11.00 A.M. AT MANUU GACHIBOWLI, HYDERABAD

MEMBERS PRESENT:

S.No.	Name	Designation
1.	Dr. Mohammad Aslam Parvaiz	Chairman
	Vice-Chancellor	Chairman
2.	Prof. Mazhar Asif	Member,
	Professor, Centre for Persian & Central Asian Studies, JNU	(Visitors Nominee)
3.	Dr. Alamgeer Ali Ahmad	Member,
	Associate Professor, Shibli National College, Azamgargh	(Visitors Nominee)
4.	Prof. Mohd. Naseemuddin	Member
	Dean, School of Languages, Linguistics & Indology	Member
5.	Prof. Fatima Begum	Member
	Dean, School of Education & Training	Member
6.	Prof. S. Najamul Hasan	Member
	Dean, School of Sciences	Member
7.	Prof. P. F. Rahaman	Ex-Officio Member
	Director I/c, DDE	Ex-Officio Mellioei
8.	Prof. H. Khatija Begum	Member
	Professor, Dept. of Education & Training	Member
9.	Dr. Bilal Rafiq Shah	Member
	Associte Professor, CTE-Srinagar	Member
10.	Dr. Shamsul Hoda,	Mamhan
	Assistant Professor, Dept. of Urdu	Member
11	Shri. M. G. Gunasekaran	Chariel Invites
	Finance Officer, MANUU	Special Invitee
12.	Dr. M. A. Sikandar	Ev Officia Connetario
	Registrar	Ex-Officio Secretary

Dr. Sanjay Kumar, Dr. Bisen Jogendersingh Motisingh and Prof. Abdul Wahid did not attend the meeting due to their pre-occupation.

The Vice-Chancellor at the outset introduced the new Finance Officer to the Members. The EC welcomed Mr. M.G. Gunasekharan, Finance Officer. Thereafter, the Chairman asked the Registrar to take up the agenda items for discussions.

72.1 Confirmation of the Minutes of 71st Meeting of the Executive Council held on 27.08.2018

The Executive Council was informed that the Minutes of the 71st Meetings of the EC were circulated among all the members of the Executive Council. No comments have been received from the members.

The Executive council, therefore, confirmed the Minutes of the 71st meetings held on 27.08.2018.

72.2 Follow up Action Taken Report (ATR) on the Minutes of 71st Executive Council 27.08.2018

The Action Taken Report (ATR) was presented in pursuance of the decisions taken by the Executive Council at its 71st Meetings held on 27.08.2018.

The EC noted the ATR and approved the same.

72.3: <u>Items for Reporting / Ratification</u>

72.3.1 Appointment of Heads of Departments

The Executive Council noted and ratified the decision of the Vice-Chancellor in approving the appointment of the following Professors as Heads of Departments under Statute-8 of the University Statutes:

Name of the Professor	Name of	Term of	Effective
	Department	appointment	date
Prof. Shahida	Women	Three years	05.10.2018
	Education		
Prof. Syed Najamul Hasan	Chemistry	Until further	25.10.2018
		orders	

72.3.2 Appointment of Wardens for Hostels

The Executive Council noted and ratified the decision of the Vice-Chancellor in approving the appointment of the following Assistant Professors for holding the additional charge as Wardens for Hostels till further orders whichever is earlier:

S. No	Name of the Assistant	Nature of Assignment	Term of	Effective
	Professor		additional	date
			assignment	
1.	Ms. Shabana Farheen,	Residential Warden –	One year	23.9.2018
	Dept. of Political Science	Gulzar Girls Hostel		
2.	Dr. Parveen Qamar, Dept.	Warden – Old Girls	One year	15.10.2018
	of Women Education	Hostel	_	

3.	Ms. Afrah Fatima, Dept. of	Warden – Old Girls	One year	30.10.2018
	CS&IT	Hostel		
4.	Mr. B. L. Meena, DDE	Warden –	One year	02.11.2018
		Administration		
		(Boys Hostel-IV)		
5.	Dr. Alimuddin, Dept. of	Warden –	One year	30.11.2018
	Chemistry	Administration		
		(Boys Hostel-I)		
6.	Mr. Khandey Parvaiz,	Warden – Health &	One year	28.09.2018
	Dept. of History	Recreation		
		(Boys Hostel-IV)		

72.3.3 Appointment of Prof. Abul Kalam as Proctor with new team of Joint Proctor, Deputy Proctor and Asst. Proctors

The Executive Council noted and ratified the decision of the Vice-Chancellor in approving the appointment of Prof. Abul Kalam, Professor, Dept. of Urdu as Proctor in place of Prof. M. A. Azeem under Statute – 9 of the University Statutes for a period two years w.ef. 1.11.2018 and his new team consisting of the following teaching staff:-

S. No.	Name, Designation & Dept.	Nature of	Term of	Effective
		Assignment	appointment	date
1.	Dr. Mohd. Yousuf Khan, Principal,	Joint Proctor	Two years	1.11.2018
	Polytechnic-Hyderabad			
2.	Dr. Z. Abdul Raheem, Associate	Deputy	Two years	1.11.2018
	Professor, Polytechnic-Hyderabad	Proctor		
3.	Dr. Viquar Unnisa, Assistant	Assistant	Two years	1.11.2018
	Professor, Dept. of Edn. & Trng.	Proctor		
4.	Dr. Ashwani, Assistant Professor,	Assistant	Two years	1.11.2018
	DDE	Proctor		
5.	Dr. Bibi Raza Khatoon, Assistant	Assistant	Two years	1.11.2018
	Professor, Dept. of Urdu	Proctor		
6.	Mr. Jameel Ahmad, Assistant	Assistant	Two years	1.11.2018
	Professor, Dept. of CS&IT	Proctor		
7.	Dr. Qasimullah, Assistant Professor,	Assistant	Two years	1.11.2018
	Dept. of Chemistry	Proctor		
8.	Mr. Fasalurrahman P. K., Dept. of	Assistant	Two years	1.11.2018
	Economics	Proctor		

72.3.4 Extension in the term of appointment of Mr. Syed Arfath, Assistant Professor, Polytechnic-Hyderabad as Asst. Controller of Examinations

The Executive Council noted and ratified the decision of the Vice-Chancellor in approving the extension of the term of Mr. Syed Arfath, Assistant Professor, MANUU Polytechnic-Hyderabad to function as Assistant Controller of Examinations as additional charge for further period of one year w.e.f 03.10.2018 and until further orders whichever is earlier.

72.3.5 Extension in the term of appointment of Deputy Deans, Students Welfare

The Executive Council noted and ratified the decision of the Vice-Chancellor in approving the extension of term of appointment of the following Associate Professor as Deputy Deans, Students Welfare Department as additional charge:-

Name of the Associate Professor	Nature of Assignment	Term of additional assignment	Effective date
Dr. Khalid Mubashir-uz-Zafar, Dept. of Translation	Deputy Dean	One year	2.8.2017
Dr. Shaik Shaheen Altaf, Dept. of Education & Training	Deputy Dean	One year	2.8.2017

72.3.6 Appointment of Dr. Shaik Shaheen Altaf, Associate Professor, Dept. of Education and Training as Provost for Girls Hostels

The Executive Council noted and ratified the decision of the Vice-Chancellor in approving the appointment of Dr. Shaik Shaheen Altaf, Associate Professor, Department of Education & Training as Provost for Girls Hostels of the University for a period of one year as additional charge with effect from 15.10.2018 and until further orders whichever is earlier in place of Dr. Arshia Azam, Associate Professor, MANUU Polytechnic-Hyderabad.

72.3.7 Grant of Study Leave to Mr. Mohd. Omer, Assistant Professor, Dept. of CS&IT Assistant Professor to pursue Ph.D (Part-time) from MANUU

The Executive Council noted and ratified the decision of the Vice-Chancellor in granting Study Leave for a period of six months w.e.f. 31.8.2018 to Mr. Mohd. Omer, Assistant Professor, Department of Computer Science and Information Technology (CS&IT) to pursue Ph.D under Part-time mode from MANUU and to attend Course Work .

72.3.8 Appointment of Dr. Akhtar Parvez as Librarian, MANUU

The Executive Council noted and ratified the decision of the Vice-Chancellor for the appointment of Dr. Akhtar Parvez as Librarian, MANUU w.e.f. 14.09.2018 in the Pay matrix (Level-14) of Rs. 1,44,200 – Rs. 2,18,200 with three non-compounded advance increments on basic pay to be fixed plus usual allowances as admissible under the rules on the recommendation of Statutory Selection Committee in its meeting held on 12.9.2018.

72.3.9 Appointment of Mr. Mohd. Naqi, former Bursar, Zakir Hussain Delhi College as Member of Finance Committee

The Executive Council noted and ratified the decision of the Vice-Chancellor in appointing Mr. Mohd. Naqi, former Bursar, Zakir Hussain Delhi College, Delhi as Member of Finance Committee for a period of three years w.e.f 6.12.2018 and until further orders whichever is earlier under Statute 18 (1) (iii) of the University Statutes.

72.3.10 Appointment of Prof. P. F. Rahman, Professor-Zoology as Director Incharge, Directorate of Distance Education

The Executive Council noted and ratified the decision of the Vice-Chancellor in approving the appointment of Prof. P. F. Rahman, Professor, Dept. of Zoology as Director Incharge, Directorate of Distance Education in place of Prof. S. K. Naqvi w.e.f 10.9.2018 (AN) or till alternate arrangements are made for the appointment of new Director.

72.3.11 Appointment of Dr. M. Vanaja, Associate Professor, Dept. of Education & Training as Finance Officer Incharge, MANUU

Ref: EC Resolution 71.5.6 dated 27.8.2018

The Executive Council noted and ratified the decision of the Vice-Chancellor in approving the appointment of Dr. M. Vanaja, Associate Professor, Department of Education & Training as Finance Officer Incharge w.e.f 28.9.2018 in terms of clause (4) of Statute -6 of the Statutes of the University in place of Ms. Lata Malliakrjuna (IA&AS) reverted back to join parent department i.e. O/o the C&AG, New Delhi.

72.3.12 Appointment of Mr. M. G. Gunasekaran as regular Finance Officer, MANUU

Ref: EC Resolution 71.5.6 dated 27.8.2018

The Executive Council noted and ratified the recommendations of Selection Committee Meeting held on 8.11.2018 and the decision of the Vice-Chancellor in approving the appointment of Mr. M. G. Gunasekaran as Finance Officer, MANUU w.e.f. 20.11.2018 in the Pay matrix (Level-14) of Rs. 1,44,200 – Rs. 2,18,200 under Statute-6 of University Statutes initially for a period of one year which can be extendable based on his performance or upto age of 62 years whichever is earlier. Accordingly his pay has been fixed at Rs. 1,53,000/- in the Pay matrix (Level-14) of Rs. 1,44,200 – Rs. 2,18,200 on the basis of the LPC received from the University of Hyderabad as Finance Officer.

72.3.13 Prof. Shakeel Ahmad, Professor-Commerce & Pro-Vice-Chancellor relieved from the services of MANUU to join back his substantive post of Joint Secretary at UGC, New Deihi

The Executive Council noted and ratified the decision of the Vice-Chancellor in approving the request of Prof. Shakeel Ahmad, Professor-Commerce and Pro-Vice-Chancellor relieving him from the services of the University to join back his substantive post of Joint Secretary, University Grants Commission, New Delhi w.e.f. 30.11.2018 (AN). The Executive Council placed on record its appreciation for his valuable services rendered to the University during the period from 1.2.2016 to 30.11.2018 in various capacities.

72.3.14 Extension of the term of appointment of Dr. Syed Khaja Moizuddin (Abid Moiz), as Consultant on contractual basis for Centre for Promotion of Knowledge in Urdu

The Executive Council noted and ratified the decision of the Vice-Chancellor in approving the extension of term Dr. Syed Khaja Moizuddin (Abid Moiz) as Consultant on contractual basis for Centre for Promotion of Knowledge in Urdu for further period of one year w.e.f 1.12.2018 or till the need ceases whichever is earlier.

72.3.15 Extension of the term of appointment of Dean(Alumni) and Dean Satellite Campuses

The Executive Council noted and ratified the decision of the Vice-Chancellor in approving the extension in the term of appointment of the following Professors as Dean (Alumni) and Dean, Satellite Campuses:-

Name of the Professor	Nature of Assignment	Term of	Effective
		appointment	date
Prof. Abul Kalam	Dean (Alumni)	One year	5.12.2018
Prof. S. M. Rahmathullah	Dean, Satellite Campuses	Six months	8.12.2018

72.3.16 Dr. Shamim Ahmad, Assistant Professor, Dept. of Education & Training relieved from the service of MANUU on termination Lien

The Executive Council noted and ratified the decision taken by the Vice-Chancellor in approving termination of Lien in the post of Assistant Professor- Education held by Dr. Shamim Ahmad, consequent upon the confirmation of his services in the post of Associate Professor in the Department of Education at Indira Gandhi National Tribal University, Amarkantak w.e.f 12.05.2018 (AN).

72.3.17 Extension in the term of appointment of Prof. Mohd. Naseemuddin, Professor, Dept. of Urdu as Director I/c, H K Sherwani Centre for Deccan Studies

The Executive Council noted and ratified the decision of the Vice-Chancellor in approving the extension of the term of appointment of Prof. Mohd. Naseemuddin, Professor, Department of Urdu to function as Director Incharge, H.K.Sherwani Centre for Deccan Studies in addition to his normal duties for further period of one year w.e.f 11.09.2018 or until further orders whichever is earlier.

72.3.18 Extension in the term of appointment of Prof. Shahid Naukhez, Professor, Dept. of Persian as Joint Director, H K Sherwani Centre for Deccan Studies

The Executive Council noted and ratified the decision of the Vice-Chancellor in approving the extension of the term of appointment of Prof. Shahid Naukhez, Professor, Department of Persian to function as Joint Director, H.K. Sherwani Centre for Deccan Studies in addition to his normal duties for further period of one year w.e.f 02.08.2018 or until further orders whichever is earlier.

72.3.19 Appointment of Dr. M. Vanaja, Associate Professor, Dept. of Education & Training as Director, Directorate of Admissions

The Executive Council noted and ratified the decision of the Vice-Chancellor in approving the appointment of Dr. M. Vanaja, Associate Professor, Department of Education & Training as Director, Directorate of Admissions w.e.f 22.11.2018 until further orders in addition to her normal duties in place of Prof. P. F. Rahman, Dept. of Zoology.

72.3.20 Mr. Ahmed Muneeb, Primary Teacher, Model School Darbhanga granted Lien to join the post of Urdu Officer, Grade-II at Telangana Minorities Welfare Department

The Executive Council noted and ratified the decision of the Vice-Chancellor in approving the Lien for a period of one year w.e.f 1.9.2018 to Mr. Ahmed Muneeb, Primary Teacher, Model School Darbhanga on his selection as Urdu Officer, Grade-II at Telangana Minorities Welfare Department, Govt. of Telangana.

72.3.21 Prof. A. Ravinder Nath, Officer on Special Duty (Planning & Development) & Dean (Academics) relieved from the deputation services of MANUU to join back his parent organization i.e. Osmania University, Hyderabad

The Executive Council noted and ratified the decision of the Vice-Chancellor in approving the request of Prof. A. Ravinder Nath, Officer on Special Duty (Planning & Development) and Dean (Academics) to relieve him from the deputation services of MANUU to join back his parent organization i.e. Osmania University, Hyderabad

w.e.f. 20.11.2018. The Registrar informed the Members that on his reversion, Prof. Ravinder Nath has been appointed as the Dean, Faculty of Technology, Osmania University. The Executive Council placed on record its appreciation for his valuable services rendered to the University as OSD (P&D) and Dean, Academics.

72.3.22 Prof. Mushtaq Ahmed I Patel, Professor, CTE Bhopal relieved on deputation to join Central University of Karnataka, Kalaburgi on his appointment as the Registrar

The Executive Council noted and ratified the decision of the Vice-Chancellor in approving the request of Prof. Mushtaq Ahmed I Patel, Professor, CTE-Bhopal to join the Central University of Karnataka, Kalaburgi on deputation basis initially for a period of two years w.e.f 26.11.2018 on his selection as the Registrar CUK.

72.3.23 Prof. S. Kazim Naqvi, Professor-DDE grant of extension in the EOL period for one year by JMI to continue to hold the post of Professor-DDE

The Executive Council noted and ratified the decision of the Vice-Chancellor in approving the request of Prof. S. Kazim Naqvi, Professor-DDE, on EOL/Lien from Jamia Millia Islamia, New Delhi to continue the hold the post of Professor-DDE for one more year w.e.f 1.12.2018 on the basis of extension of EOL granted to him by Jamia Millia Islamia, New Delhi vide Letter No. F. No. 2790 (SKN)/RO/SB & L/2018 dated 21.11.2018.

72.3.24 Relieving of Dr. Bilal Rafiq Shah, Associate Professor, CTE Srinagar from the additional responsibility of Principal Incharge and appointment of Dr Tarique Ahmad Masoodi, Assistant Professor as Principal In-charge in place of Dr Bilal Rafiq Shah

The Executive Council noted and ratified the decision of the Vice-Chancellor in approving the request of Dr. Bilal Rafiq Shah, Associate Professor, CTE-Srinagar to relieve from the additional responsibility of Principal Incharge CTE-Srinagar on his own request on personal grounds w.e.f 17.12.2018 (AN).

The EC also noted and ratified the action taken by the Vice-Chancellor in appointing Dr. Tarique Ahmad Masoodi, Asst. Professor, CTE-Srinagar as the Principal Incharge, CTE-Srinagar in addition to his normal duties w.e.f 17.12.2018 and until further orders.

72.3.25 Mr. Abdul Muneer, Production Assistant, IMC placed under suspension w.e.f. 22.11.2018(FN).

The Executive Council noted and ratified decision of the Vice-Chancellor in approving the deemed suspension of Mr. Abdul Muneer, Production Assistant,

Instructional Media Centre w.e.f. 22.11.2018 (FN) for his alleged involvement in a criminal case registered by the Hyderabad Police under sub-rule (2) of Rules 10 of CCS (CCA) Rules, 1965, as applicable to MANUU employees.

72.3.26 Conduct of 7th Convocation of the University on 20.11.2018

The Executive Council noted the 7th Convocation of the University held on 20.11.2018. The Chief Guest of the Convocation was Dr S.Y. Qureshi, IAS (Retd) Former Chief Election Commissioner of India.

72.3.27 Laying of foundation stone for the ITI and Polytechnic Buildings of the MANUU Campus at Cuttack

The Executive Council noted the laying of Foundation Stone for the Industrial Training Institute (ITI) and Polytechnic buildings of MANUU Campus at Cuttack by Shri. Navin Patnaik, Hon'ble Chief Minister of Orissa on 5.12.2018 in the presence of the Education Minister, Vice-Chancellor, MANUU other state functionaries.

Registrar informed the Members that the estimated cost of the construction of Polytechnic and ITI buildings is Rs. 40.00 Crore by the CPWD with the timeframe by March, 2020.

72.3.28 Appointment of Non-Teaching staff through open selection (Group A level)

The Executive Council noted and ratified the recommendations of the Selection Committee constituted by the Vice-Chancellor for filling up of following vacant posts against the Employment Notification No51/2018 dated 16.7.2018:-

- i) One post of System Analyst in the Pay scale of Rs. 56100 to 177500 (Level-10) (Un-reserved). Mr. Imran Aslam (joined duty on 6.12.2018).
- ii) One post of Network Administrator in the pay scale of Rs. 56100 to 177500 (Level-10) (un-reserved) Mr. Abdul Khader LKM (joined duty on 19.12.2018).

72.3.29 Appointment of Non-Teaching staff through open selection (Group B level)

The Executive Council noted and ratified the recommendations of the Selection Committee constituted by the Vice-Chancellor for filling up of two vacant posts of Senior Technical Assistant (Un-reserved category):-

- i) Mr. Javed Pinjari (yet to join duty).
- ii) Mr. Mujawar Rizwan Ahmed Babaso joined duty on 5.12.2018.

72.3.30 Recommendations of the Departmental Promotion Committee (DPC) for promotion of Non-Teaching staff in various categories

The Executive Council noted and ratified the recommendations of the Departmental Promotion Committee (DPC) to recommend the following the candidates for their promotion under Non-Teaching category in various positions.

I. Promotion of Upper Division Clerks as Assistant

S.No	Name of the employee	Category under which promoted as Assistant	Date of joining
1	Mr. Nanda Kumar	UR	28.11.2018
2	Mrs. B. Krishna Kavitha	SC	28.11.2018
3	Mr. Syed Samiullah Hussaini	UR	28.11.2018
4	Ms. Yasmeen Begum	UR	28.11.2018
5	Mrs. Beanzeer Kunnibhavi	UR	28.11.2018
6	Mr. Mohammed Ayub	UR	28.11.2018

II. Promotion of Lower Division Clerks as Upper Division Clerk

S.No	Name of the employee	Category under which promoted as Upper Division Clerk	Date of joining
1	Mr. S. Narsimhulu (SC)	UR	28.11.2018
2	Ms. J. Jyothi (SC)	UR	28.11.2018
3	Mrs. Liyaqat Unnisa	UR	28.11.2018
4	Mrs. E. Rupavathi	SC	28.11.2018
5	Mr. Mohd. Irfan	UR	28.11.2018
6	Mr. B. Rajasekhar	ST	28.11.2018

72.3.31 Up-gradation under Modified Assured Career Progression Scheme (MACP) of Non-Teaching staff in various categories

The Executive Council noted and ratified the decision of the Vice-Chancellor in approving the cases of (34) Non-Teaching staff for their up-gradation under Modified Assured Career Progression Scheme (MACP) under various categories as per Office Orders No. MANUU/ER.II/335/I/EF.44/2018-19/688 dated 31st August, 2018.

72.3.32 To report and ratify the decision of the Vice-Chancellor in constituting an ad-hoc committee to consider probation and confirmation cases of teaching and Group A Non-teaching staff

The Registrar informed that as per the new guidelines issued by the MHRD/UGC all probation/confirmation cases of the teachers and employees are to be considered by the competent authority on the recommendations of a duly constituted Committee.

The Executive Council ratified the decision of the Vice-Chancellor in constituting an Adhoc Committee to consider the probation cases of Teaching Staff and Group-A Officers for confirmation of the services with the following composition:-

- i. Prof. H. Khatija Begum, Head, Dept. of Education & Training Chairperson
- ii. Prof. Fatima Begum, Dean, School of Edun. & Trg. Member
- iii. Prof. Syed Najamul Hasan, Dean, School of Sciences Member
- iv. Dr. A. Nageshwar Rao, Asst. Professor, ABCSSEIP Member
- v. Mr.Mohd. Hashim Ali Sajid, Deputy Registrar, ER-I Section Secretary

72.3.33 Appointment of Mr. A. Ramakanth Reddy, Advocate, High Court of A.P & T.S as Senior Legal Counsel of the University

The Executive Council noted and ratified the decision of the Vice-Chancellor in reappointing Mr. K.Ramakanth Reddy, Advocate, High Court of A.P. & T.S as Senior Legal Counsel of the University for a period of two years from 25.2.2018.

72.3.34 Adoption of guidelines framed by DoT to grant instant compensation to the families of the victim dying at public due to negligence and / or unforeseen causes

The Executive Council noted and approved to adopt the guidelines dated 14.5.2018 framed by the Department of Telecommunications (DoT) to grant instant compensation to the families of the victim dying at public due to the negligence and/or unforeseen causes by other Ministries/departments/Govt. entities issued by the Cabinet Secretariat, Govt. of India received through UGC vide letter No. F.No. 71-19/2018 (CU) dated 31.8.2018.

72.3.35 To consider the sanction of one additional non-teaching post of Chief Security Officer the UGC and method of recruitment / minimum qualifications etc.

The Executive Council noted and approved the creation of one post of Chief Security Officer as conveyed by the UGC vide its letter No. F.19-8/2016 (CU) Vol.III dated 12.10.2018 on the proposal submitted by the University vide Lr. No. MANUU/ER.II.F.172/2017-18 dated 22.12.2017, the UGC vide its letter No. F.19-8/2016 (CU) Vol.III dated 12.10.2018. The minimum qualifications and method of appointment are as under:

On Direct Recruitment or on Deputation basis

- a) Pay Scale: PB-3 plus GP Rs. 6600/- (Pre-revised) and Level 11 Rs. 67,700 2,08,700 (Revised)
- b) Bachelor's degree or equivalent from a recognized University; and
- c) 7 years experience as a Commissioned Officer in the Armed Forces of Union (Indian Army/Navy/Air Force)/Police/Central Para Military Forces

8 years experience as Security Officer in Grade Pay of Rs, 4,200/- (prerevised)/Level-4 - Rs. 35,400 to 1,12,400/- or above in an Autonomous Body or equivalent in a PSU.

The EC also resolved to approve the addition of the new sanctioned post of Chief Security Officer (CSO) in the existing **Schedule to the Ordinance 3.**

72.3.36 Dr. Shilpaa Anand, Assistant Professor, Dept. of English relieved from the service of MANUU on tendering resignation

The Executive Council noted and approved the decision taken by the Vice-Chancellor in accepting resignation tendered by Dr. Shilpaa Anand w.e.f. 19.12.2018 (AN) from the post of Assistant Professor- English, Dept. of English, consequent upon her selection as Associate Professor at BITS Pilani-Hyderabad.

72. 4: Items for Consideration

72.4.1 Matters arising out the 38th Finance Committee Meeting scheduled on 20.12.2018

The Executive Council considered and *resolved* to approve the XXI Annual Accounts of the University for the year 2017-18 together with the Audit Certificate issued by the Office of the Director General of Audit (Central), Hyderabad dated 14.12.2018 as recommended by the Finance Committee at its 38th Meeting held on 20.12.2018.

The Executive Council also *resolved* to submit the same to the MHRD, Govt. of India for laying down before both the Houses of Parliament in terms of section 30 of the University Act.

72.4.2 MATTERS ARISING OUT OF THE 32ND MEETING OF THE ACADEMIC COUNCIL HELD ON 04.10.2018

72.4.2.1. Minutes of the 32nd Meeting of the Academic Council held on 04.10.2018

The EC considered and the approved the Minutes of the 32nd Meeting of the Academic Council held on 04.10.2018.

72.4.2.2. Proposal for Maulana Azad Centre for Human Values and Progressive Studies to MHRD / UGC, New Delhi

Ref: AC Resolution No. 32.4.07 dated 04.10.2018

The Executive Council considered and approved the proposal for establishment of Maulana Azad Centre for Human Values and Progressive Studies to the Govt. of India, MHRD/UGC at MANUU Main Campus, Hyderabad. The proposal for

financial assistance to Ministry of Human Resource Development, Govt. of India to establish Maulana Azad Centre for Human Values and Progressive Studies as recommended by the Academic Council.

The EC *resolved* to send the proposal to the UGC/MHRD for further approval and financial assistance as required under section 5(ix) of the University Act, 1996.

72.4.2.3. Report of the Committee to review the continuation of three CTEs (Aurangabad, Asansol and Sambhal) and reorganization of Centres to improve the academic activities arising out the UGC directives

Ref: AC Resolution No. 32.5.01 dated 04.10.2018 EC Resolution No. 64.3(28) dated 20.11.2017

The EC noted that pursuant to the decision of its 64th Meeting held on 20.11.2017 and UGC letter No. F.48-3/2017(CU) dated October, 2017, the University had constituted a Committee vide Notification No. MANUU/P&D/ F.No.122/2017-18/92, dated 19th January, 2018 to review of the functioning of various constituent institutions and Centres under MANUU with the following *Terms of Reference:*

- (i) To review the functioning of various Constituent Institutions such as CTEs, Colleges, Regional Centres/SRCs with reference to the objectives and mandate of the University in terms of UGC letter under reference.
- (ii) To suggest various ways and means to strengthen these institutions/Centres in line with the mandate of the University and
- (iii) Any other allied matters.

Meanwhile, the University also received a second communication from the UGC vide letter No. F.No.48-1/2017(CU), dated 12th March, 2018. The recommendations of the Committee dated 1.10.2018 were presented to the EC by Prof. S.M. Rahmatullah, Chair of the Committee. The following were the brief observations and recommendations of the Review Committee related to College of Teachers Education (CTEs) and the Centres located at its HQrs, Hyderabad:-

Recommendations with regard to continuance of three Colleges of Teacher Education (CTEs) located at Aurangabad, Asansol and Sambhal (U.P):

The Committee based on the demographic and geographic profile of Urdu speaking population and on the fact that all the eight (8) existing CTEs under the Department of Education and Training of MANUU are performing well, in terms of demand, admissions and results, strongly **recommend** that all eight CTEs including the CTEs, Asansol (W.B), Aurangabad (M.S) and Sambhal (U.P) may be continued and

strengthened to cope with the NCTE norms to reach the unreached in the interest of National Development.

Recommendations with regard to re-organization of Centers established by the University:

The Committee observed that as per the University Act, Statutes (Section 2(f) and Statute 16 related to Schools of Studies and Departments), the University shall have Schools of Studies. Each School shall consist of such Departments as may be assigned to it by the Ordinances. Provided that the EC may, on the recommendations of the AC, establish Centres for Studies to which may be assigned such teachers of the University as the EC may consider necessary.

The Committee also observed that the Academic Council in its 16th Meeting held on 3rd Feb, 2011, resolved to constitute Advisory Committee for Centres of the University with the Vice-Chancellor as Chairperson with the Director as its Member Secretary with other faculty members and external members. The tenure of such Advisory Committee constituted by the University shall be for a period of three years. The Committee further observed that these Centres are not linked to the other Departments and Schools for teaching-learning and research activities.

In view of the above provisions and to provide linkage with other Schools and Departments within the statutory framework of the University for optimum utilization of potentials of the Centres and to encourage to take up inter-disciplinary teaching and research work, the Committee recommended that the following five existing Centres and funded by the UGC may be made as part of the School of Studies:-

Sl.	Names of Centres	Name of the School to which
No		the Centres are proposed to be
		part of
1	Centre for Women Studies	
2	Al- Beruni Centre for the Study of Social	School of Arts and Social
	Exclusion and Inclusive Policy	Sciences
3	H.K. Sherwani Centre for Deccan Studies.	
4	Centre for Professional Development of	School of Education and
	Urdu Medium Teacher	Training
5	Centre for Urdu Culture Studies	School of Languages,
		Linguistics & Indology

The Committee also recommended that the existing arrangements of Advisory Committee to these Centres as approved by the Academic Council/Executive Council may be continued with suitable modification in the constitution.

The matter has been discussed at length in the EC in the context of the UGC communications No. F.48-3/2017(CU) dated October, 2017 and letter No. F.No.48-1/2017(CU), dated 12th March, 2018. According to the observations of the UGC that there are a large number of constitutent units/centres/Campus under the umbrella of MANUU and the number of students enrolled in these entities are not at the desired level due to which, the utilization of infrastructure is not being fully utilized. Therefore, the University should review the functioning of these Units for its further continuance in case the sufficient students are not available. The UGC also sought an Action Taken Report (ATR) in this regard.

The EC, therefore, felt that these Centres and its teaching staff and infrastructure should be fully utilized for teaching-learning-research activities to meet its end objectives.

It was also brought to the notice of the EC also noted that in terms of Clause 2(a) of the Ordinance related to the Functions of the Deans of Schools of Studies, published in the Official Gazette dated 21st November, 2006, the Dean of the respective School concerned being the Head of the School shall coordinate and supervise the teaching and research work of the Centre concerned through its Directors.

The Executive Council after considering the recommendations of the Committee and after due deliberations *resolved* to accept the above recommendations of the Committee which were already considered and recommended by the Academic Council in its 32nd Meeting held on 04.10.2018. The EC further resolved that any proposal and policy matter which requires the approval of the Academic Council such as research proposal, introduction of new courses, designing of curriculum/syllabus, academic collaboration with other Universities/Research Institutions etc. arising out of the recommendations of the Advisory Committees/Research Committees of the Centres shall be submitted through the respective School of the Studies to which the Centre is attached.

The EC also *authorized* the Vice-Chancellor to take all necessary steps in this regard including reconstitution of the Advisory Committee of these Centres. The EC further noted that the second part of the report of the Committee on other Units is still awaited and requested the Chair of the Committee to expedite the same.

72.4.2.4. Report of the Committee to look into the functioning /governance of MANUU Model School as per CBSE/KVS norms and minimum qualification for appointment of teaching staff on the pattern of Kendriya Vidyalaya Sangathan (KVS) and NCTE Regulations

Ref: AC Resolution No. 32.5.02, dated 04.10.2018

The EC noted that the University had constituted a Committee under the chairpersonship of the Dean (Academics) with one external expert to suggest a suitable governance structure at MANUU Model Schools like School Managing Committee and other service conditions etc. vide Notification dated 9th Feb, 2018 with the following terms and references:-

- i) To recommend a suitable structure of Model School Managing Committee on the lines of Kendriya Vidyalayas and in conformity with the CBSE guidelines/Regulations;
- ii) To devise suitable roles, responsibilities and functions of the proposed School Managing Committee;
- iii) To review the existing pay scales of teaching staff in the light of MHRD and CBSE norms and to look into the anomalies etc. arising out of the 7th CPC.

After discussions, the EC **resolved** to approve the recommendations of the Committee as recommended by the Academic Council in its 32nd Meeting held on 04.10.2018.

The EC also *authorized* the Vice-Chancellor to take appropriate action to constitute the School Managing Committee and other mechanism for the Model Schools in the light of the recommendations of the Committee.

72.4.2.5. Appointment of Visiting Professors

Ref: AC Resolution No. 32.5.03 dated 04.10.2018.

The EC considered and approved the recommendation of the Academic Council for appointment of the following as Visiting Professors in the University for a tenure of two years from their date of acceptance or up to 70 years of age whichever is earlier: -

- a) *Prof. Anisa Basheer Khan*, Former In-charge Vice Chancellor & Dean, School of Sciences, Pondicherry University; and
- b) *Prof. Mohamed Abbas Ali*, Senior Professor and Head, Management Development Centre, Dr. MCR HRD Institute, Government of Telangana;

The salary and other benefits to the Visiting Professors shall be as per UGC norms.

72.4.3 Matters arising out of the 33rd Meeting (Emergent) of the Academic Council held on 20.11.2018

The Executive Council considered and approved the Minutes of the 33rd Meeting (Emergent) of the Academic Council held on 20.11.2018.

72.4.4 To consider the Annual Report of the University for the year 2017-18

The Executive Council considered and approved the Annual Report for the year 2017-18 and *resolved* to submit the same to the Government of India, MHRD for laying before both the Houses of the Parliament as required under Section 29 of the University Act.

The EC also observed that the Annual Report of the University needs further improvement in terms of its proper presentation of projects undertaken by the faculty members, Research, published works, uniformity etc. for the purpose of evaluation by external agencies for ranking purposes. Considering the nature of work, the EC resolved to assign the task of preparation of Annual Report of the University through IQAC to be assisted by the Academic section.

72.4.5 Release of annual increment to Ms. Lata Mallikarjuna, IA&AS in the post of former Finance Officer (on deputation)- Reg.

Ref: EC Resolution No. 71.5.6 dated 27.8.2018

// RECORDED SEPARATELY //

The EC after due deliberations *resolved* to approve the release of annual increment to Ms. Lata Mallikarjuna, IA&AS former Finance Officer, MANUU which was due w.e.f. 1.7.2018 as per her parent department communication dated 6.12.2018.

72.4.6 Recommendations of the Committee constituted to consider the Confirmation of Services of certain Teaching Staff placed on Probation

The Executive Council considered and approved the recommendations of the Probation/Confirmation Committee in its Meeting held on 14.12.2018 for the declaration of satisfactory completion of probation and confirmation in the posts with effect from the dates as noted against each:-:

1)	Mr. Mohammed Shakir Raza, Asst. Professor – Arabic	w.e.f. 06.06.2018
2)	Mr. Mohammad Hafiez, Asst. Professor, Polytechnic Darbnga	w.e.f. 20.06.2018
3)	Mr. Mohd. Akber, Asst. Professor, CPDUM T	w.e.f. 17.12.2018
4)	Mr. Ahmad, PGT-History, Model School Darbhanga	w.e.f. 25.11.2018
5)	Mr. Abdul Bari, TGT-Physical Edn., Model School Mewat	w.e.f. 09.11.2018
6)	Ms. Shehnaz, Primary Teacher, Model School, Darbhanga	w.e.f. 07.11.2018
7)	Mr. Imran Ansari, Primary Teacher, Model School, Darbhanga	w.e.f. 20.11.2018
8)	Mr. Md. Rizwan, Primary Teacher, Model School, Darbhanga	w.e.f. 21.11.2018

The EC also considered and approved the recommendation of the Committee in the case of Mr. Arshad Khan, Principal Model School, Nuh (Mewat) in view of his adverse/unsatisfactory report of the Reporting and Reviewing Officer and recommended to extend the probation period for a further period of six months w.e.f. 28.11.2018. The short-comings recorded in the Assessment Report by the Reporting and Reviewing Officers shall be communicated to him for improvement.

72.4.7 Career Advancement Scheme (CAS) case of Dr Mahmood Kazmi, Assistant Director (Teaching category), Department of Translations from Stage 2 to Stage 3, change of nomenclature etc.

Ref: EC Resolution No. 50.4.(7) dated 10.1.2015

The EC was informed that the UGC had sanctioned two posts of Assistant Director in Lecturer's Grade for Translation Division of the University under Teaching category along with other teaching departments and DDE vide letter No. F.30-15/2001(CU) dated 29.4.2004. The UGC had also sanctioned one post of Director in Reader's scale along with the two posts of Assistant Director in Lecturer's Scale which has been now utilized as Associate Professor, Department of Translation Studies. Mahmood Kazmi, was appointed as Assistant Director in the Translation Division, through a duly constituted statutory selection committee against a post reserved for Persons with Disability w.e.f. 1.10.2004 against the one post of Assistant Directors (teaching category). Meanwhile the Translation Division was converted into a teaching department under the name of 'Department of Translation Studies' in the year 2006. The UGC also sanctioned some additional teaching posts subsequently in the year 2009. The services of Dr. Syed Mahmood Kazmi were confirmed w.e.f. 01.10.2006 as Assistant Director, Department of Translation Studies vide orders No. 303 dated 23.05.2009 but he had continued with the same designation as Assistant Director even after conversion of his Division into a teaching department. He was granted one up-gradation under CAS from Stage 1 to 2 w.e.f 01.01.2009 as applicable to teachers of the University as per the provisions of UGC Regulations, 2010. His next up-gradation under CAS from Stage 2 to Stage 3 is due w.e.f. 01.01.2014 i.e. after completing 5 years of service in stage 1. In order to fulfill the requirement for up-gradation to next stage a teacher has to attend on Refresher Course of 2 to 3 weeks duration in the concerned / relevant subject as per UGC Regulations, 2010. Dr. Kazmi did not attend the Refresher course and he is 80% disabled and wheel chair bound person. Dr Kazmi has been representing to the University to exempt him from attending one mandatory Refresher Course on the grounds of disability for 2nd up-gradation from Stage 2 to Stage 3.

The EC also noted that there is no provision of exemption from attending Refresher Course for up-gradation under CAS in the existing Regulations of the UGC. The EC,

therefore, did not agree to his request. He may attend any of the Refresher Course in multi-disciplinary areas being organized by the MANUU-HRDC for fulfillment of the CAS requirement.

The EC also considered and *resolved* to approve the change of nomenclature of the Assistant Director (teaching post at Lecturer's/Assistant Professor grade) held by Dr Syed Mahmood Kazmi to Assistant Professor, Department of Translation Studies as he has been engaged in actual class room teaching and guiding research scholars in his department since his appointment.

72.4.8 Case of Mr. Mohd. Mustafa Ali, Reader/Associate Professor, Department of MCJ - for release of annual increments.

Ref: 44th Meeting of the EC held on 4.5.2013 52nd EC Meeting held on 25.4.2015

The EC noted that Mr. Mustafa Ali was initially appointed as Reader w.e.f. 30.01.2009 in the pre-revised pay scale of Rs. 12000-420-18300 through duly constituted Statutory Selection Committee and approved by the EC in its Meeting held on 22.01.2009 and he was placed under two years probation. His case for declaration of probation and confirmation in the post of Reader was placed before the 44th Meeting of the EC held on 4.5.2013. The EC after due deliberations resolved that "he has to complete Ph.D for which the Academic Council shall grant his Study Leave as a Special case. The Confirmation of his services would be taken up after the completion of his Ph.D" But Mr. Mustafa Ali did not apply for study leave in the past for various reasons. He, however sought permission to pursue Ph.D degree from Osmania University under part-time mode and he has been granted permission vide letter dated 13th June, 2017. As per his letter dated 1.5.2018, Mr. Mohd. Mustafa Ali informed the University he would be able to complete his Ph.D by the year 2021.

The EC also noted that the matter for confirmation of his services in the post of Reader was again placed before the 52nd Meeting of Executive Council held on 25.04.2015. The EC after due deliberations considered his case for confirmation and resolved to approve his confirmation in the post of Associate Professor (instead of Reader) w.e.f. 25.4.2015. However, the EC resolved that no further Annual Increments would be released until he completes his Ph.D Degree. In pursuance of the decision of the EC, he has not been granted Annual Increments due from 1.7.2015 onwards for an indefinite period on administrative grounds. Because of the said decision by the EC, his case for placement as Associate Professor in PB-4 + AGP Rs.9000 is also held up.

The EC also noted that as per existing UGC Regulations for CAS, there is a precondition of having Ph.D qualification on such teachers who were placed from

Reader to Associate Professor in PB-4 + AGP Rs.9000/- after completion of three years mandatory service for further promotion from Associate Professor to the post of Professor under CAS.

The EC after reviewing the entire case in the light of the *UGC Regulations on Minimum Qualification for Appointment of Teachers and Other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education, 2010* and MHRD letter No. No.1-32/2006-U.II/U.I(i) dated 31.12.2008 and *resolved* to re-designate Mr. Mustafa Ali as Associate Professor-MCJ and place him in the higher Pay Band 4 - Rs. 37,400-67000/- + AGP Rs.9000 (pre-revised) w.e.f. **30.01.2012** after completion of three years service as Reader-MCJ in the University.

72.5. Any other item with the permission of the Chair.

72.5.1. Findings and recommendation of the Internal Complaints Committee (ICC) against one teaching staff:

// RECORDED SEPARATELY //

72.5.2. Report of the two Member External Expert Committee to look into the publications brought out by the HK Sherwani Centre for Deccan Studies

Ref: EC Resolution No. 64.5(4) dated 20.11.2017

// RECORDED SEPARATELY //

72.5.3. MHRD advice dated 16.11.2018 received from the Under Secretary (CU.I) for fixing of responsibility against the official responsible for lapses in the Arbitration Award for the work of 'Construction of Office Building, Lecture Hall, Conference Hall and Guest House for MANUU Regional Centre Bangalore executed by the CPWD Bangalore

Ref: EC Resolution No. 67.4.1 (1) dated 26.3.2018

The Executive Council was informed that as an out of the deliberations in the 36th Finance Committee Meeting held on 23.3.2018 and the 67th Meeting of the Executive Council held on 26.3.2018, a three Member Fact Finding Committee consisting of External Expert and one FC Member (Mr. Pandu Reddy, former FO, HCU) was constituted to examine the matter. The said Fact Finding Committee (FFC) submitted its report on 19.7.2018 and the recommendations of the FFC along with a self contained Note were sent to the MHRD (CU.I Division) on 23.8.2018. The MHRD in response to the report, vide its communication dated 16.11.2018 conveyed to the

University that the matter was examined in consultation with the IFD of MHRD and UGC and suggested the following action:-

- (a) Fixation of responsibility against the official for lapses is ensured by MANUU;
- (b) No payment will be made by the MHRD/UGC for lapses on the part of the CPWD in execution of Project.

The EC after discussions *resolved* to constitute a two Member Committee to fix the individual responsibility of concerned officials of the University. The EC authorized the Vice-Chancellor to take appropriate action in this regard.

72.5.4. Case of termination of service of four Drivers from the services of the University - Regarding

Ref: Resolution No.61.1 of 61st Meeting of EC held on 23.5.2017

The EC noted the brief facts summarized in the University's response No. F.No. MANUU/ER.II/PF.462/2018/1559 dated 22.12.2018 to the MHRD on the complaint filed by Mr. Mohd. Aslam, Ex Driver for his termination along with other three Drivers w.e.f. 23.5.2017.

72.5.5. To consider the status of the Departmental Enquiry instituted against Prof. K. R. Iqbal Ahmed, Former, Director, DDE

Ref: EC Resolution No. 68.4.3 held on 17.04.2018

The EC noted that status report with regard to the pending Departmental Enquiry initiated against Prof. K.R. Iqbal Ahmed.

72.5.6. Status of recovery of excess payment from Prof. N.I. Mulla, Department of Commerce arising out the Performance Audit of the C&AG office:

Ref: Resolution No. 71.5.2 dated 27.8.2018

The EC noted that Dr N.I. Mulla had filed a Writ petition No. 38886 of 2018 challenging the re-fixation of salary order dated 18.10.2018 and the recovery of excess payment amounting to Rs. 17,18,866/- for the period from 30.11.2006 to 31.7.2018 which was to be recovered from the petitioner in equal installment of Rs. 25,000/- p.m. from October, 2018 salary onwards. The Court vide its interim order dated 29.10.2018 granted stay on the operation of the order dated 18.10.2018. The University has already filed its counter affidavit before the Hon'ble High Court of A.P. and Telangana for vacation of interim stay order and quash the case.

The EC **noted** the contents of the University communication No. MANUU/ER-I(A)/202/F.38/2018-19/1248 dated 17th December, 2018 which was sent to the

Secretary, UGC regarding seeking clarification on the erroneous pay fixation in the post of Reader in respect of Dr N.I. Mulla from a non-teaching post of Regional Director, DDE RC Mumbai w.e.f. 30.11.2006 in the 6th CPC scale and extension of PB-4 + AGP Rs.9000/- from the date of joining etc.

72.5.7. MHRD communication dated 13.12.2018 regarding constitution of Fact Finding Committee to look into the allegations made against each other by Shri Firoz Bakht Ahmed, Chancellor and the VC, MANUU

To report and record the MHRD communication F.No. 27-8/2018-CU.I dated 13.12.2018, addressed to the Secretary, UGC asking to constitute a Fact Finding Committee on the above subject. The Registrar briefed the Members about the said matter and EC took note of the same.

72.5.8. Framing of Service conditions for the teachers of the University

Ref: EC Resolution No. 70.4.3 dated 28.6.2018

One of the Members of the EC pointed out that the Executive Council has powers to frame service conditions and code of conduct for the teachers under the University Act and Statutes. But till date the same has not been framed by the University and instead it has adopted the CCS (Conduct) and CCS(CCA) Rules for its teachers. the Member also pointed out that a number of Central Universities have already framed their own set of Code of Conduct and service rules for its teachers rather than applying the provisions of CCS (Conduct) Rules for the teachers.

The Registrar briefed the Members that the University since its inception had adopted the Government of India Rules and Regulations on service matters. In the year 2008, the matter regarding framing of its own rules and regulations, regulating the service conditions of University employees was considered by the EC and it was decided to adopt the Government of India Rules on administrative and service matters including the provisions of CCS (CCA) Rules in dealing with the disciplinary matters for all its employees including the teaching staff till framing of its rules on service conditions of its employees. The matter was further reviewed in the 63rd Meeting of the Executive Council held on 7.9.2017 and the EC resolved to reiterate its earlier decisions to follow Govt. of India rules, regulations and guidelines on service matters including CCS (Conduct) Rules and CCS (CCA) Rules mutatis-mutandis for all its employees. The EC in its 70th Meeting held on 28.6.2018 has adopted the UGC communication vide letter No. F. No.22-9/2017 (CU) dated 01.05.2018 regarding applicability of Govt. of India/UGC rules for various administrative, financial, establishment and service matter till framing of relevant Statutes, Ordinances and Regulations of the University.

The EC after discussions *resolved* to initiate process for framing of its own service conditions and code of conduct for teaching staff in the form of Ordinance. The EC authorized the Vice-Chancellor to take further steps in this regard.

72.5.9. Reviewing the functioning of the Regional Centres/Sub-Regional Centres under the Directorate of Distance Education by the EC

One of the Members raised the issue related to the performance review of the Regional Centres/Sub-Regional Centres of the Directorate of Distance Education across the country. The EC was appraised that Prof. S.M. Rahmatullah Committee has been assigned the task of reviewing the functioning of these RCs/SRCs and the said Committee is expected to review these Centres in its last phase of review.

After discussions, it was *resolved* that the Director, DDE In-charge shall make a presentation about the performance of the DDE and Regional Centres/Sub-Regional Centres in the next meeting of the Executive Council.

72.5.10 Proper assessment of workload of teachers and other academic staff

One of the Members raised the issue of proper workload of each teacher in the University strictly in terms of the UGC Regulations, 2018. The Vice-Chancellor appraised the Members that as per the Ordinances of the University, the HoD of the Teaching Department and Director of the Centre/Directorate are responsible for preparation of time-table and allocation of work-load of each teacher. The University also collects the data related to the work-load from each department/Centre on regular basis. The point raised by the Member was well taken by the Council.

The Vice-Chancellor informed the Council that the Deans of the Schools of Studies, HoDs of Teaching Departments, Heads of the Centres and Principals of the Maintained Institutions shall be suitably asked to adhere to the workload for teachers as per the UGC Regulations.

72.5.11 Convening of the University Court Meeting - Reg

The Registrar appraised the Members about the email communication dated 26.12.2018 from the Chancellor, MANUU received through the MHRD, addressed to the Registrar, MANUU regarding convening of the Meeting of the University Court on 4th or 5th January, 2019. The EC noted that as per clause (3) of the constitution for the University Court as approved by the Executive Council in its 64th Meeting held on 20.11.2017, an annual meeting of the Court shall be held on a date to be fixed by the Executive Council unless some other date has been fixed by the Court in respect of any year. The Registrar informed the Council that the above provision as approved by the EC has already been communicated to the Chancellor suitably by the University.

The EC also noted that the matter regarding amendment of Statute 11 of the Statutes of the University as resolved by the EC in its 64th Meeting is still pending with the Ministry of HRD, Govt. of India for publication in the Official Gazette. After discussions, it was decided to pursue the matter with the Ministry for amendment of Statutes.

The Meeting ended with vote of thanks to the Chair.

Sd/xxx Registrar & Ex-Officio Secretary